

# Riverchase HOA

## Board of Directors Meeting Minutes

Monday, January, 16 2011 - 6:30 PM at Brandee Wilkins' Residents

William Pfaff	President	<a href="mailto:pfaffwil@gmail.com">pfaffwil@gmail.com</a>	Present
Gary Robas (Landscape)	Vice President	<a href="mailto:gerobas@verizon.net">gerobas@verizon.net</a>	Present
Jerry Combs (ACC)	Treasurer	<a href="mailto:jdcengr@verizon.net">jdcengr@verizon.net</a>	Present
Brad Boganwright	Secretary	<a href="mailto:bboganwright@verizon.net">bboganwright@verizon.net</a>	
Brandee Wilkins	Member at Large	<a href="mailto:brandee@brandeewilkins.com">brandee@brandeewilkins.com</a>	Present
Corrin Dandridge	Property Mgr/Principal	<a href="mailto:cdandridge@principal-mgmt.com">cdandridge@principal-mgmt.com</a>	Present
Chris Madrid	Social Committee	<a href="mailto:christophermadrid@gmail.com">christophermadrid@gmail.com</a>	Present
Sheri Campion	Landscape Committee	<a href="mailto:sheri.campion@baylorhealth.edu">sheri.campion@baylorhealth.edu</a>	
John Sanders	ACC Committee	<a href="mailto:jms_rvrchs@verizon.net">jms_rvrchs@verizon.net</a>	
Lisa Beckman	Communication Committee	<a href="mailto:lisa.riverchase@yahoo.com">lisa.riverchase@yahoo.com</a>	
Richard Vaughn	HOA Repair/Contractor	<a href="mailto:rv6049@verizon.net">rv6049@verizon.net</a>	
Emily Boroden	Holiday Decorations Committee	<a href="mailto:emboroden@verizon.net">emboroden@verizon.net</a>	Present

### Call to Order

- Meeting started 6:30 P.M.

### Approval of Minutes

- Board reviewed the minutes for the December, 2011, meeting.
- Board approved the minutes of the December, 2011, meeting.

### Landscape

- No Report Given

### Social

- No Report Given

### Holiday Decorations Committee

- No Report Given

### Treasurer

- Treasure report not available

### Action Items

- To release HOA B.O.D. holds on specific accounts
- Riverchase HOA collection policy. Corrin to send an updated version including all associated costs to be posted on the HOA website.
- HOA Board of Directors approved to obtain Casey Meyers' services (was already voted and approved in the December meeting) (**PENDING**)

## New Business

- Look into getting a towing company
- Restart sending lawn violation letters
- Receive monthly financials by the 10<sup>th</sup> of each month
- Send a signed contract to the Rotary Club regarding the flag program
- Review Legislative changes and Riverchase CCR revisions
- Riverchase HOA website renewal

## Old Business

- Calloway Nursery renewed the agreement to sponsor the Yard of the Month for 2012 **(COMPLETED)**
- Final Approval of a Riverchase Advisement Council **(COMPLETED)**
- Update the Riverchase website **(COMPLETED)**
- Corrin to get vendors list/January 20<sup>th</sup> email. **(COMPLETED)**
- Remove the ACC Request updates from the regular agenda **(COMPLETED)**
- Brad to get a sample letter of "Bid Request" to Gary for the Landscaping contract **(COMPLETED)**
- Discuss with the ACC committee on how they record and document ACC request **ON-GOING**
- Get a list from Principle of all ACC request on file. **ON-GOING**
- Pond Medics account update: Corrin to call Pond Medics and discuss the account and related discounted payment to Pond Medics for non-compliance of services **ON-GOING**
- Jerry Coombs updating and finalizing the ACC Request Form: to add the instruction at the bottom of page 3 to require homeowner to send ACC applications by registered mail, and to add Corrin's information as the contact person for Principal (temporarily). **ON-GOING**
- Board to continue discussions on asphalt trail repair. **ON-GOING**

## Tabled Items: Action to be taking upon further discussion/reports

- William to investigate and make new recommendations to the Board concerning sidewalk and curb repair.
- Pool Maintenance (Before 2012 Opening)
- 1378 Frontage Fence Maintenance

Close of Meeting -Meeting adjourned at 9:53 P.M.

**Next meeting: Feb 20, 6:30pm at Jerry Coombs' house, 1710 Stonecrest trail.**