

Riverchase - Gate Information Form

Everyone who lives in Riverchase has (at their option) their name, and a two digit or three-digit code which appear at the keypad at the entrance to all three gates. Visitors can look up your name and then dial the code, in which the gate system will call the phone number given on this form, a home land line or a cell phone. Once you answer the call, you can press **9** on your phone and the gate will open for them.

In addition, you also have a 4-digit code that opens the gate without a phone call to your home or cell. To do this, you first press the # button, then your 4 digit code. **PLEASE share these codes CAREFULLY, if at all.** If you do not know your 4-digit code, please contact Corrin Dandridge, our property manager at Principal Management, Cdandridge@principal-mgmt.com.

The information we are asking for below is necessary for the system to work for you. This information will be kept strictly confidential and will be used only for the gate system. You can choose to have your name hidden, but yours will still work the gates.

If you have any problems with the gates and/or your gate codes, or want to change your information, please contact Corrin Dandridge, our property manager at Principal Management, Cdandridge@principal-mgmt.com.

Please Print The Following Information Legibly

New Resident Change of Information

Resident's Name (Last Name, First) _____

Street Address: _____ Wylie, Texas 75098

Phone Number: (use the phone number you want the gate to call. Must be a local phone number; no long distance or metro numbers) _____ - _____ - _____

Current Resident only: 4-digit gate code: # _____ Current 2 or 3-digit call code: _____ (New Residents do not pick their codes. All codes are assigned by management)

Choose one:

Name Shown on Key Pad

Name Hidden on Screen: Your code will work but your name will not show up on the list when a visitor searches for your name.

Again, this information is strictly confidential and will not be shared. It's only purpose is for programming the use of the gates.

Signature: _____ Date: _____

Please return this form to Corrin Dandridge, our property manager at Principal Management, Cdandridge@principal-mgmt.com or Fax: 214-361-7874